

SCOPE OF WORK

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF WASTE MANAGEMENT SERVICES TO THE SANPC REFINERY FOR A PERIOD OF 36 MONTHS (3 YEARS).

1. SCOPE OF WORKS

The waste management scope of works encompasses recycling, collection, transportation and disposal of general, hazardous & medical waste materials to the appropriate disposal areas.

1.1 List of permanent skip bins onsite and location

	LOCATION	WASTE TYPE	YEAR 1	YEAR 2	YEAR 3
1	North Zone	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
2	South Zone	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
3	Central Zone	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
4	Laboratory	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
5	Core Contracts	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
6	TAR Village	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
7	Tanker Gate	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
8	Office Block	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
9	Training Centre	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
10	NCR	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
11	Kaefer Thermal Yard	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
12	Projects	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
13	Office Services	General Waste	1 x 7m3 Skip bin	1 x 7m3 Skip bin	1 x 7m3 Skip bin
14	ASP	General Waste		1 x 7m3 Skip bin	1 x 7m3 Skip bin
15	Areas 1 – 10 above	Hazardous – Oil contaminated materials	2 x 210 Litre drum	2 x 210 Litre drum	2 x 210 Litre drum
16	Office Block	Hazardous – Florescent Lights	2 x 210 Litre drum	2 x 210 Litre drum	2 x 210 Litre drum
17	Office Block	Hazardous – Batteries	2 x 210 Litre drum	2 x 210 Litre drum	2 x 210 Litre drum
18	Clinic	Medical Waste	4 * 20 Litre drum	4 * 20 Litre drum	4 * 20 Litre drum

2. DELIVERABLE

The service provider will be required to adhere to the below deliverables:

- Collect, recycle, transport and dispose General, Hazardous and Medical waste in line with legal requirements.
- Ensure reduction of waste transported to landfill/disposal sites(s).
- Ensure that there are sufficient facilities for handling and disposal of waste within the refinery .
- Ensure that the Refinery's waste is disposed of in a responsible manner, i.e. at approved landfill/disposal sites.
- Ensure that waste streams do not result to a nuisance to refinery.
- Continuous improvement efforts will be undertaken to minimize waste upstream and sortation at source.
- The Service Provider will be monitored and measured on towards zero waste to landfill.
- Waste Report (including waste manifest, recycled waste types and quantities, disposed waste quantities, proof of safe disposal).

3. SERVICE POINT DELIVERY

SANPC REFINERY
1 Refinery Road
Prospecton
Durban

4. CONTRACT TERM

The contract will be effective over a period of thirty six (36) months .

5. MANDOTARY REQUIREMENTS

- Letter of Good Standing (COIDA) issued by the Dept of Labour.
- Rental agreement with certified valid skip bin truck's registration certificate in renter's name / A valid and certified copy of a skip bin truck's registration certificate in a company name submitted that will be used to transport waste.
- Driver's License Code 10 with PDP.
- Waste Management certificates required by legislation and Environmental Affairs issued by the Dept of Department of Forestry, Fisheries and the Environment;
 - Copy of a waste transportation certificate.
 - Copy of a hazardous waste disposal license.
 - Copy of a general waste disposal license.

6. SPECIAL REQUIREMENTS

Waste Management Services Contractor shall comply with the following legislative requirements:

- 6.1 Contractors shall comply with the municipal bylaws relating to use of waste receptacles, collection, transportation, minimization, and disposal of waste. This shall include obtaining accreditation certificates or registrations from municipalities where required and provide proof of such when responding to this Request for Quotation.
- 6.2 Contractors shall comply with waste management legislative requirements and provide proof of waste manifest. Proof of authorization required to conduct recovery and recycling activities particularly in areas where recyclable or recovered waste from CRES will be further sorted or bailed or recycled is equally critical.
- 6.3 Contractors shall ensure that littering does not occur during collection and transportation of waste or recyclable material.
- 6.4 Contractors shall ensure that any waste collected for the purpose of disposal is disposed in the facilities that have been authorized in terms of waste management legislation and such proof of authorization(s) will be provided to CRES prior to waste disposal.
- 6.5 Contractors shall ensure that safe disposal certificates are obtained from disposal facilities where hazardous waste was disposed and that such certificates are submitted to CRES within 30 days of disposal.
- 6.6 In addition to the above, it is the sole responsibility of the appointed contractor to ensure that all statutory laws and related regulations pertaining to the minimization, removal, treatment, and disposal of waste are complied with. This shall include compliance to the provisions of, but not limited to:
 - 6.6.1 Occupational Health and Safety Act, Act No. 85 of 1993, as amended.
 - 6.6.2 National Environmental Management Act, Act No. 107 of 1998, as amended.
 - 6.6.3 National Environmental Management: Waste Act, Act No. 59 of 2008 as amended.
 - 6.6.4 Environment Conservation Act, Act 73 of 1989, as amended.
 - 6.6.5 National Waste Information Regulations of 2012, as amended.
 - 6.6.6 Waste Management Norms Standards, as amended.
 - 6.6.7 Hazardous Substance Act, Act No. 15 of 1973, as amended.
 - 6.6.8 National Traffic Act, Act No. 93 of 1996, as amended.
 - 6.6.9 Employment Equity Act, Act No. 75 of 1998, as amended.
 - 6.6.10 Labour relations Act, Act No. 66 of 1995, as amended.
 - 6.6.11 Basic Conditions of Employment Act, 1997 Act No. 75 of 1997, as amended.
 - 6.6.12 Health Act, Act No. 63 of 1977, as amended.

6.6.13 National Water Act, Act No. 48 of 1998, as amended.

6.6.14 Compensation of Occupational injuries and Diseases Act, Act No. 130 of 1993, as amended.